



The Greater Norwich Area
Chamber of Commerce

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Invites You to Participate in

River Fest's Fine Arts & Crafts Show

The Greater Norwich Area Chamber of Commerce is hosting the 4th annual **River Fest**, a community festival held at Howard Brown Park in Norwich, CT on **Saturday, JUNE 5th** from 7:30 am to 3:00 pm.

We invite you to participate in the River Fest Fine Arts & Crafts Show to display and sell your fine works! If you participated last year, we'd like to make you aware of some changes for 2010. Due to the economy the Chamber has modified the event. River Fest will include the juried Fine Arts & Crafts Show, Dragon Boat Racing and food vendors. The craft vendors will now be inside Howard Brown Park and there will not be a Children's Village.

The advertising for River Fest will be highly promoted through newspaper and radio media announcements, various website calendars, flyers and community signs.

Eligibility:

All mediums including Fine Crafts will be considered. Please submit at least one (1) or two (2) close color photos representative of your work. Decisions will be made on the basis of quality and in order to provide the greatest diversity among the vendors. Where there are artists of similar styles and skill, the "first come, first served" rule will be followed, so get your photos in!

Send the enclosed application along with your photo(s) to:
Greater Norwich Area Chamber of Commerce
112 Main Street
P.O. Box 667
Norwich, CT 06360

This application is also available on our website: www.norwichchamber.com in the River Fest area.

DEADLINE FOR APPLICATIONS is Wednesday, May 26th.

River Fest will provide you with:

- 10' x 10' Space in Howard Brown Park—*tent not included*
- Trash dumpsters
- Electricity available at an additional \$10.00 fee

What You Need To Know:

- Applications Due By: Wednesday, May 26th
- Artists will be Notified by email or phone by Friday, June 28th
- If accepted, Payment Due by: Thursday, June 3rd.

Fee: \$75 for 10' x 10' space

Check In & Set Up: Saturday June 5th 6:00 am – 8:00 am: All exhibits must be set-up and all packing materials out of sight no later than 8:00 am on the morning of the event. No early breakdowns are permitted. Your space must be staffed and operating for the full duration of the event until 3:00 pm.

Check-in will be at Howard Brown Park on Chelsea Harbor Drive, Norwich. You will receive your space number at check-in.

This is a cash sales event. You are responsible for collecting sales receipts and payment of all sales tax. The vendor retains all proceeds from the sales.

You must provide a [CT Sales Tax Number](#). Applications for Connecticut Sales Tax Numbers can be obtained by calling 860-425-4123, which can take 5 to 6 weeks. Applications will be accepted with "sales tax number pending," but must be submitted prior to June 1st in order for you to sell.

Rights of the Management if event is not held: Management shall not be liable for any damages or expense incurred by Exhibitors in the event the show is delayed, interrupted or not held as scheduled; and if, for any reason beyond the control of Management, the show is not held, Management may retain so much of the amount paid by Exhibitors as is necessary to defray expenses already incurred by the Management.

Cancellation of Contract: If this agreement is cancelled by Exhibitor for any reason, or by Management because of Exhibitor's default or violation of this agreement, monies paid to Management by Exhibitor shall be retained as follows: If cancellation occurs 30 days or more before the start of the Show, Management shall retain 25% of the total rental and return the balance to Exhibitor. If cancellation occurs within 15 days of the Show, the entire rental paid by Exhibitor shall be retained by Management. The retained rental shall be liquidated damages for the direct and indirect costs incurred by Management for organizing, setting up and providing space for Exhibitor's withdrawal including reletting the space. All cancellations must be in writing.

Responsibility: Only duly authorized officers of the River Fest Committee shall approve all rules, regulations, space to be used, show layout, show hours, equipment or materials to be displayed, and all other details of the show. The Greater Norwich Area Chamber of Commerce its officers, and agents, assume no responsibility for any fire, act of God, theft, labor disputes, personal injury, public liability, or any claims that may arise from injury, losses, damage to property or person resulting from the Norwich Auto Show. The Exhibitor assumes responsibility and liability for such losses, damages, and/or claims through maintenance of sufficient insurance, and further agrees to indemnify and hold harmless the Greater Norwich Area Chamber of Commerce from any and all occurrences resulting from participation in the Norwich Auto Show. The Exhibitor shall be solely responsible for all losses and/or damages to his/her person, goods, or property from any cause.



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River Fest Fine Arts & Crafts Show Application Form

Business Name if applicable: _____

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email Address: _____

Website if applicable: _____

CT Sales Tax Number: _____

List the items you will be selling: _____

Mail application & pictures to: Greater Norwich Area Chamber of Commerce
P.O. Box 667 – Norwich, CT 06360

For questions contact Kim Michaud:
860-887-1647 or info@norwichchamber.com

Fax—860-887-9238 • www.norwichchamber.com

Liability: In consideration of the acceptance of the right of participate, entrants, participants, and spectators (hereinafter "Entrant"), by execution of this entry form, release and discharge the sponsors, the Greater Norwich Area Chamber of Commerce, Inc., its officers, directors, employees, agents, representatives, servants, and anyone else connected with the Norwich Auto Show from any causes whatsoever that may be suffered by any Entrant to his person or property. Further, each Entrant expressly agrees to indemnify all of the foregoing entities, firms, and persons of and from any and all liability and claims occasioned or resulting from the conduct of Entrant or any participant assistant or person cooperating with Entrant and under the direction or control of Entrant.